

<b>Group:</b> Cost Management
<b>Designation:</b> General Manager/Dy.General Manager
<b>Location:</b> Palanpur
<b>Job Responsibilities</b>
<ul style="list-style-type: none"> <li>• Planning, monitoring and controlling the cost and price of a product or a service to enable an optimal production planning to maximise Organisational returns.</li> <li>• Support the Chief Executive in financial decision making process involving the costing/pricing of goods and services and carrying out the preparation, verification or certification of cost accounting and related statements.</li> <li>• Work closely with other Departmental Heads to ensure proper and timely maintenance and sharing of financial and physical information in respect of every activity, product or service.</li> <li>• Plan, organize, and assist in the Cost Management functions through his team of managers; in formulating and implementing the department's policies and procedures; and perform related duties as required.</li> <li>• Evaluate the operating efficiency and effectiveness of production and services by collecting, compiling, organizing, verifying, comparing and analysing information from different departments of the organization.</li> <li>• Responsible for executive leadership, managerial and organizational effectiveness, project management, and fiscal planning and budget accountability in respect of the Department.</li> <li>• Directly and through subordinate managers, plan, organize, direct, control, and review the operations of the department; undertake Costing of milk pooling, chilling and transport operations from rural milkshed to the dairies, Costing and pricing of inputs/services supplies to the milk producers; Costing and pricing of dairy products, including channel margins, institutional discounts, sales promotion and bulk sales</li> <li>• Coordinating, implementing and monitoring budgetary controls for all divisions, ensure statutory compliances; advise and assist other Divisional Heads in a variety of areas such as development of operational MIS, managerial effectiveness, and process improvement by providing suitable input for processes, managerial expertise, advice, and counsel to concerned Department, based on analysis of costs and devising ways to reduce it as far as possible; undertake feasibility analysis of new products/projects including Computation of costs and profitability working of special projects</li> <li>• Spot and report on problems and prevent them from occurring in the future by comparing the financial performances, making assessments and projections, providing figures for future costing and pricing policies and other managerial decisions.</li> <li>• Implement policies and procedures related to the effective administration of the department; ensure that departmental programs operate in the most effective and efficient manner by facilitating and coordinating inter-divisional issues ensure that adequate internal communication exists to avoid conflicts and misunderstandings and to improve the department's effectiveness;</li> <li>• Ensure that directions by the Board of Directors &amp; Managing Director are carried out and that Organisational policies, rules, regulations, and operating programs are implemented; review departmental organizational</li> </ul>

structure and recommend reassignments or consolidations of functions, as appropriate; monitor and evaluate division budgets, expenditures, and revenues; prepare reports and other information for Board members, Government and the regulatory authorities.

- Any other task assigned by Management.

### **Technical Skills**

- Principles of management analysis, organizational design and development, and process analysis and improvement;
- Costing, Pricing, Budgeting, Variance Analysis, Competitive Pricing Analysis, Management Accounting and Business Analysis.
- Analysis of Data / Reports from SAP in general and managing SAP - CO, SAP - COPA module.
- Critical monitoring and Analysis of Input Material Price and other relevant costs like material, labour, power & fuel, overheads and capital costs, etc., involved in making a product or providing a service, including the raw material as well as finished goods inventories.
- Current management theory and practices; principles and practices of employee supervision, performance management, affirmative action, and staff development;
- Principles and methods of conflict resolution; negotiation methods; team-building techniques;

### **General Management Skills**

- **Interpersonal skills:**Support the development of a healthy internal culture that retains key employees and encourages their professional development.
- **Leadership skills:**Leading entire business units or divisions of an organization.

### **Job Specifications**

#### **Educational Qualification:**

Candidate must possess a bachelor's degree in any subject, with a post graduate qualification of ICWA (CMA).

#### **Experience:**

- 12-15 years of post-qualification relevant experience.