



## BIDDING DOCUMENT

FOR

CIVIL,STRUCTURAL,INTERNAL ELECTRIFICATION &  
FIRE FIGHTING SYSTEM FOR EXPANSION OF EXISTING  
CHEESE PLANT AT BANAS DAIRY, PALANPUR, DIST:  
B.K..

**BID REFERENCE NO:** BNS/PROJECT/CIVIL/CHEESE/2021

OWNER:

**Banaskantha District Co-Operative Milk Producers' Union Ltd.**  
**BANAS DAIRY, PALANPUR 385001, DIST-BANASKANTHA,**  
**POST BOX NO-20, GUJARAT**

BANAS DAIRY

Invitation for Bid

BIDDER



**BANASKANTHA DISTRICT CO-OP. MILK PRODUCERS' UNION LTD.**  
BANAS DAIRY, PB NO 20, PALANPUR –385001, DIST: BANASKANTHA, GUJARAT,  
PHONE: 253881-85.FAX: 02742-252723

**TENDER NOTICE**

Date: 16/01/2021

Banaskantha District Co-operative Milk Producers' Union Limited, Banas Dairy, P.B. No. 20, Palanpur-385001, Gujarat invites sealed bids from reputed eligible contractors for the following works for its Badarpura oil mill campus.

Sr. No.	Tender Ref	Name of work	Estimated Cost	Tender Fee & E.M.D.	Time Limit
1	BNS/PROJECT/CIVIL/CHEESE /2021	CIVIL,STRUCTURAL,INTERNAL ELECTRIFICATION & FIRE FIGHTING SYSTEM FOR EXPANSION OF EXISTING CHEESE PLANT AT BANAS DAIRY PALANPUR, DIST: B.K.	Rs.4.40 Crores	Rs.5000 & Rs.4.40 Lakhs	9 Months
2	BNS/PROJECT/CIVIL/BADARPURA/2021	CIVIL,STRUCTURAL,INTERNAL ELECTRIFICATION FOR COMMON FACILITIES CENTRE & HONEY PLANT BUILDING AT BADARPURA OIL MILL CAMPUS FOR BANAS DAIRY, PALANPUR, DIST: B.K..	Rs.5.35 Crores	Rs.5000 & Rs.5.35 Lakhs	10 Months
3	BNS/PROJECT/CIVIL/COLD STORAGE/2021	CIVIL, STRUCTURAL & INTERNAL ELECTRIFICATION FOR 10000 MT RAW POTATO COLD STORAGE WITH OTHER ANCILLARY INFRASTRUCTURE AT KOTADA TA. DEODAR, DIST: B.K. FOR BANASDAIRY,PALANPUR.	Rs.15.70 Crores	Rs.8,000 & Rs.15.7Lakhs	10 Months

- Sale of the tender : 19/01/2021 from 10:30 Hrs
- Last date for sale of tender : 08/02/2021 up to 15:00 Hrs
- Last date & Time for submitting of Tender : 08/02/2021 up to 16:00 Hrs
- Opening of Tender : 08/02/2021 at 16:30 Hrs at Banas Dairy

Tender can be purchased from the office of Sr.General Manager (P&E) during period mentioned above. The details of eligibility criteria and procedure to purchase tender document is available on our website [www.banasdairy.coop](http://www.banasdairy.coop). Banas Dairy does not bind itself to accept the lowest bid. Banas dairy at its sole discretion and without assigning any reason thereof, also reserves the right accept any/or reject any or all bids.

**I/C MANAGING DIRECTOR****BANAS DAIRY****Invitation for Bid****BIDDER**

**INVITATION FOR BID****BID REFERENCE: BNS/PROJECT/CIVIL/CHEESE/2021/ DATE: 16/ 01/2021**

- 1.0 DESCRIPTION OF WORKS: Banaskantha District Cooperative Milk Producers Union Limited, Post Box No.20, Palanpur-385001** invites sealed item rate bids from eligible bidders for the construction & completion of the following works:

CIVIL,STRUCTURAL,INTERNAL ELECTRIFICATION & FIRE FIGHTING SYSTEM FOR EXPANSION OF EXISTING CHEESE PLANT AT BANAS DAIRY PALANPUR, DIST: B.K

- 2.0 REQUEST FOR BIDDING DOCUMENTS:** Interested bidders can purchase the bidding documents as specified below.
- 3.0 Minimum Eligibility Criteria:** A very high standard of workmanship and speed of construction is expected for this project. The firms who fulfill the following requirements shall be eligible to apply. Joint ventures are not accepted:

<b>Sr. no</b>	<b>Description</b>
<b>A</b>	<p>The bidder should be in the business of civil construction for a minimum period of five years as on 31.03.2020</p> <p>The Bidder has to submit the certificate of registration of the company/ organization/firm.</p>

**B** The Bidder should have minimum average annual financial turnover of Rs.3.50 Crore for Civil construction works during the last three financial years ending 31-03-2020 This should be duly audited by chartered accountant.

The value of turnover (by the bidders in the last 3 years) shall be brought to current turnover level by multiplying with one of the multipliers based on completion of financial year (in Rs. Crore):

Year	Multiplier
2017-18	1.14
2018-19	1.07
2019-20	1.00

The Bidder has to submit the details for these criteria in Form 'A' enclosed.

**C** The Bidder should have successfully completed similar works as under During the last 05 years ending 31/03/2020.

- 3 (Three) \*similar completed works each costing not less than Rs 1.50 Crore.
- OR**
- 2 (Two) \*similar completed works each costing not less than Rs. 2.20 Crore.
- OR**
- 1 (One) \*similar completed work of cost not less than Rs. 4.40 Crore.

The value of executed work (by the bidders in the last 5 years) shall be brought to current costing level by multiplying with one of the multipliers based on the date of completion of project as given below (in Rs. Crore):

Year	Multiplier
2015-16	1.28
2016-17	1.21
2017-18	1.14
2018-19	1.07
2019-20	1

Note: \*Similar works means construction for Industrial/manufacturing/processing/Dairy Projects /Hospital and/or Medical college/multi storied RCC slabed warehousing projects with large span multi-storied RCC framed structure, including Architectural high finishes, services, internal/external water supply & sanitary installations, internal/external electrical works ,Cabling etc, fire fighting devices, Lifts & Escalators, external development work including road, UG/OH water tank etc, In case the bidder does not have the experience of major specialized works like Plumbing, Electrical, etc., such work shall be carried out by specialist agencies having sound financial background and experience of executing works of similar nature & magnitude. The bidder is required to give an undertaking.

Bidder has to submit the details for these criteria in Form 'B' and 'D' enclosed.

<b>D</b>	The bidder should be a profit making organization for the last three financial years.(2017-18, 2018-19, 2019-20)  Bidder has to submit the Audited P&L account, balance sheet certified by Chartered accountant along with ITR filed
<b>E</b>	The bidder Should have solvency of 1.35 Crore.  Bidder has to submit the certificate from the bank
<b>F</b>	The bidder shall have Income-tax clearance certificate up to March 2020.
<b>G</b>	Bidder/Tenderer/ Company/ firm who have been black listed/ debarred/ removed from any organization/ agency or whose contract has been rescinded during the last three years or undergoing major litigation regarding debarring or rescinding of their work in any court of law will not be considered for qualification. For that effect the bidder has to submit the notarized affidavit.

- Only Bidders who have carried out similar nature of works and fulfilling above criteria shall participate in the tendering process.
- Bidders shall also provide various details as mentioned below along with other details
  - a) Works under execution / awarded (Form C)
  - b) Performance on these works ( Form D )
  - c) Structure of the organization (Form – E)
  - d) Details of employees (Form --F)
  - e) Plant and Equipment ( Form G )

**4.0 BID DETAILS:** Detailed terms and conditions as well as the technical specifications for all the items of works as indicated in the invitation for bid are contained in one bidding document comprising Volume I & Volume II. Only one set of bidding document shall be sent to one bidder.

- (a) Bid reference :BNS/PROJECT/CIVIL/CHEES  
E/2021 dated 16/01/2021
- (b) Price of bidding document (inclusive of GST) : Rs. 5,000/-

<b>BANAS DAIRY</b>	<b>Section 0</b>	<b>Page – 0 - 7</b>
(c)	Incidental charges (in land) in case documents are to be sent by courier/post	: Rs.500/-
(d)	Date of commencement of sale of bidding document	: 19/01/2021 @ 10:30 Hrs
(e)	Last date for the sale of bidding document	: 08/02/2021 @15:00 Hrs
(f)	Last Date and time for submission of bids.	: 08/02/2021 @ 16:00 Hrs
(g)	Time and date of opening of eligible bidders.	: 08/02/2021 @ 16:30 Hrs
(h)	Place of opening of bids	: Banas Dairy, Palanpur
(i)	Address for communication	: Sr. GM (P&E) Banas Dairy, PB No. 20, Palanpur – 385001, Dist : Banaskantha, GUJARAT Tel: 02742 -253881- 85 Fax: 02742-252723 ghemarthchaudhary@banasdairy.coop bipin@banasdairy.coop.
(j)	Estimated Cost of works	: Rs.4.40 CR (Rupees Four Crore forty lakhs)
(k)	Time of completion	: 9 (Nine) Months
(l)	Amount of Bid Security	: Rs. 4.40 Lakhs
<b>BANAS DAIRY</b>	<b>Invitation for Bid</b>	<b>BIDDER</b>

**5.0 PURCHASE OF BIDDING DOCUMENT:**

Interested eligible bidders may obtain further information from Banaskantha District Co-operative milk Producers' Union Limited, Banas Dairy, Palanpur, Dist: Banaskantha, Gujarat.

Interested bidders can purchase the bidding documents in person between 10:30 -16:00 hours on any working day with in tender sale period specified above on payment of non refundable tender fees of Rs 5,000/- by DD (Banaskantha District Co operative milk Producers' union Limited payable at Palanpur ).

In case bidder wishes to purchase the bid document through courier/ post and mail they have to submit a DD of Rs 5,000/- + Rs 500 towards the courier charges in favour of Banaskantha District Co operative milk Producers' union Limited payable at Palanpur. The payment can also be transferred through RTGS at the following bank details. On receipt of DD/payment transfer details through RTGS as above Banas Dairy shall courier and mail the bid document on the address from where the request has been made. Banas Dairy shall not be responsible for any delay in receipt of the bidding document sent by post /courier.

Beneficiary Name: Banaskantha Dist. Co-op. Milk producers' Union Ltd.

Bank name : HDFC Bank Ltd.  
Account No. : 03350310000046  
IFSC Code : HDFC0000335  
Branch : Palanpur.

**6.0 BID SECURITY:** All bids must be accompanied by a bid security in the acceptable form as specified in the bidding document and must be delivered to the address of communication as stated above in **clause 4(i)** on or before the last date and time of receipt of bids as given in **clause 4.0 (g)** above.

**7.0 PRE-BID MEETING: Not applicable for this bid.**

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**8.0 OPENING OF BIDS:** Bidder has to submit the bid on or before 08.02.2021 up to 16:00 hours on above mentioned address and as detailed in Section I – Submission of bids of Tender Document.

On 08.02.2021 @16:30 hours the cover I & II containing the EMD and documents with respect to minimum eligibility criteria requirement shall be opened for further evaluation. Bidder has to ensure that all the documents as required to satisfy the eligibility criteria are provided. Document submitted post opening of the cover I shall not be accepted and considered.

**9.0 BID VALIDITY:** The Bid shall remain valid for a period of **90 (Ninety) days** from the date of bid opening as mentioned above.

**10.0 BID SECURITY VALIDITY:** The bid security accompanying the bid shall be valid for **30 days** beyond the bid validity period.

**11.0 TENDER DRAWINGS:** Drawings are attached in tender document.

**12.0 RIGHTS RESERVED BY BANAS DAIRY:** BANAS DAIRY at its sole discretion & without assigning any reason thereof reserves the right to accept and / or reject any or all the bids.

## FORM 'A'

FINANCIAL INFORMATION

- I. **Financial Analysis** – Details to be furnished Duly supported by figures in Balance Sheet / Profit and Loss Account for 3 (Three) years and certified by the Chartered Accountant, as submitted by the applicant to the Income-Tax Department (Copies to be attached).

Financial Years

Sl. No	Details	2017-18	2018-19	2019-20
i)	Gross annual turnover in construction works.			
ii)	Profit / Loss			
iii)	Financial Position :			
	a) Cash			
	b) Current assets			
	c) Current liabilities			
	d) Working Capital (b-c)			
	e) Current Ratio :			
	E) Current Assets / Current Liabilities ( b/c )			
	f) Acid Test Ratio Quick Assets / Current Liabilities ( a/c )			

- II. Up to date Income Tax Clearance Certificate.  
 III. Certificate of Financial Soundness from Bankers of Applicant.  
 IV. Financial arrangements for carrying out the proposed works.

*Note: Attach additional sheets, if necessary*

(Signature of Applicant)

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## FORM 'B'

## Details of Works of Similar Class / nature Completed During the Last Five Years

<b>Project name:</b>	
<b>Client:</b>	Name : Address : Contact number :
<b>Architect :</b>	Name : Address : Contact number :
<b>Consultants :</b>	
Structural	Name : Address : Contact number :
<b>Project Description</b>	
1. Type of Building / Project	
2. Type of Structure and nos. of buildings	
3. Number of floors	
4. Height of building	
5. Built up area ( in Sqmt)	
6. Scope of work	
7. Quantity of Concrete involved in cum	
8. Quantity of natural stone flooring works in Sqmt.	
9. Quantity of shuttering deployed in Sqmt (Net shuttering does not include repetition)	
10. Quantity of Reinforcement involved in MT	
11. Average Concreting done per day	
12. Whether entire concreting done with mechanized manner (crane / batching plan, concrete pumps, transit mixer etc.)	
13. Type of shuttering used (steel / aluminium / ply / MS frames / props etc.)	
14. Tended Project cost (in Rs. Crores):	
15. Actual project Cost (in Rs. Crores):	

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16. Project duration (as per contract): (in months)	
17. Average work done per month (in Rs. crores) – Certificate from Client to be submitted.	
18. Start date (dd/mm/yy):	
19. Actual Completion date (dd/mm/yy):	
20. Actual duration (Months):	
21. Reasons for delay (if any):	
22. Any penalty/ Bonus:	
23. Litigation History, If any	
24. Any claim/Dispute pending (with details of claim and award if any) :	
25. Client Certificates attached:	Yes (bidder to attach the client certificates as mentioned at Form D)
<b>26. Project Photographs:</b> <ul style="list-style-type: none"> <li>➤ Overall Exterior view including General Development</li> <li>➤ Close up of Exterior Facade – to view exterior finish &amp; glazing</li> <li>➤ Close up of Interior – to view internal plaster, paint and flooring works</li> <li>➤ Interior of Toilet – to view workmanship of flooring, dado, plumbing fixtures and sanitary fixtures installation</li> <li>➤ Interior of any duct / service shaft – to view alignment of piping, ducting, service platforms</li> <li>➤ Additional photographs that may demonstrate the workmanship of work</li> </ul>	Yes / No Yes / No Yes / No Yes / No Yes / No Yes / No

**Note:** Copy of original or attested copies of work order and final completion certificate from client have to be attached

(Signature of Applicant)

**Form D**

**Performance Report of Works Referred In Form 'B'**

(Furnish this information for each individual work from the employer for whom the work was executed)

1. Name of work / Project & Location.
2. Agreement No.
3. Estimated Cost
4. Tendered Cost
5. Date of start
6. Date of completion
  - a) Stipulated date of completion
  - b) Actual date of completion
7. Amount of compensation levied for delayed Completion if any.
8. Performance report
  - i) Quality of work Excellent/ Very good/ Good/ Fair
  - ii) Resourcefulness Excellent/ Very good/ Good/ Fair

<b>Civil Finishes - How would you rate the following</b>	<b>Poor</b>	<b>Good</b>	<b>Better</b>	<b>Best</b>
Ability to organize the site - stacking of raw materials, equipment, cleanliness?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How pro-active is the contractor in getting necessary approvals, preparation of samples for approval of architect, client	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How methodical is the approach to work - timely procurement of material, timely completion of	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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preparatory works?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workmanship in Toilets – plumbing works, line – level of dado, alignment of plumbing fixtures & sanitary ware?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Electrical- High end and low end &amp; HVAC works – How would you rate following</b>				
Timely appointment of Electrical / other agencies?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Timely submission of G.A. drawings for approval of consultants?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ordering of long lead items– transformers, lifts, panels etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination with other agencies and not putting end responsibility on other sub-agencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Site Development works</b>				
Ability to set out general development works to enable parallel work along with building construction?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deployment of equipment for excavation, compaction, material movement / handling,	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Whether required number of supervisors is deployed, staff employed is adequately qualified for the job assigned to him / her?</b>	<b>YES</b>		<b>NO</b>	
<b>Whether required number of skilled manpower (carpenters, bar binders, masons ) deployed as per the site requirements.</b>	<b>YES</b>		<b>NO</b>	
<b>Whether Contractor’s approach is positive, follows drawings / site instructions, is proactive in resolving site / co-ordination issues?</b>	<b>YES</b>		<b>NO</b>	

**SIGNATURE OF CLIENT WITH STAMP AND DATE**

(Signature of Applicant)

**FORM 'E'**

## Structure of the Organization

a)	Name of the organization:	
b)	Address of the organization:	
	Phone nos.:	
	Fax no. :	
	E-mail:	
c)	Name & Particulars of the Authorized Representative for the details furnished hereinafter:	
f)	Type of the Organization including particulars of Proprietor / Partners / Directors:	
	(Sole Proprietorship, Partnership, Private Ltd., Co-operative Body etc.)	
	(Attested copy of Deeds or Memorandum of Association to be enclosed)	
	1)	
	2)	
	3)	
	4)	
g)	1) Employees Insurance Schemes Registration Certificates:	
	2) P.F. Registration Certificates.	
h)	Name of bankers and full address:	1.
		2.
I)	Financial Resources of Company:	
	(Rest. in Crores.)	
	1) Bank Facilities Available (Please attach copies wherever applicable)	
	Overdraft :	
	Guarantees :	
	Letters of Credit :	
	Others :	
j)	Information about Registered office, Head	

	office and Branch office	
k)	Were you or your company ever required to suspend construction for a period of more then six months continuously after you commenced the construction? If so, give the name of the project and reasons thereof.	
l)	Have you or your constituent partners(s) ever left the work awarded to you incomplete? (If so, give name of the project and reasons for not completing the work).	
m).	Have you or your constituent partners(s) been debarred / black listed for tendering in any organization at any time? If so, give details.	
n)	In which field of Civil Engineering construction you claim specialization and interest?	
o)	Any other information considered necessary but not included above.	

**The bidder / applicant should have to fill this information on their company letter head and enclosed separately.**

(Signature of Applicant)



## FORM 'F'

Sr. No.	Proposed position for this project	Name of Candidate
1	Project Manager	
2	Site Engineer - 1	
3	Site Engineer - 2	
4	Quality Control Engineer	

**Details of Technical and Administrative Personnel in the organization**

**Note:** Bidder should have to submit detailed CV for each person specified in each category as per the prescribed Form- F-1, below.

**Form F-1 - Curriculum Vitae**

1	Proposed position for this project	
2	Name of candidate	
3	Date of Birth	
4	Qualification with Year	
5	Total Experience (in Years)	
6	Years with the present Employer	
7	<b>Details of architectural projects executed by applicant</b> **	
7.1	Name of Project	
7.2	Name of Client	
7.3	Name of Architect	
7.4	Contact No. of Architect	

**\*\* Bidder may add rows as per their list of executed projects.**

Summarize professional experience over the last 10 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project:

From	To	Company / Project / Position / Relevant technical and management experience

(Signature of Applicant)

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## FORM - 'G'

## Details of Construction Plant &amp; Equipment Likely to Be Used In Carrying out the Work

Description (Type, Model Make etc.)	No of Unit	Make/Manufacturer with year of manufacture	Capacity	Owned	Nos. proposed to be used for the work
1	2	3	4	5	6
Earth Moving Equipment :					
Equipment For Concrete Work:					
Concrete Batching Plant					
Concrete Pump					
Concrete Transit Mixer					
Concrete Mixer (Diesel)					
Concrete Mixer (Electrical)					
Needle Vibrator (Electrical)					
Needle Vibrator (Petrol)					
Table Vibrator (Elect. / Petrol)					
Equipment for Building Work:					
Block Making Machine					
Bar Bending Machine					
Bar Cutting					

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Machine					
Wood Thickness Planner					
Drilling Machine					
Circular Saw Machine					
Welding Generators					
Welding Transformers					
Cube Testing Machines					
M.S. Pipes					
Steel Shuttering					
Steel Scaffolding					
Grinding / Polishing Machines					
Equipment for Road Work :					
Road Rollers					
Bitumen Maker/ Finishers					
Hot Mix Plant					
Spreaders					
Earth Rammers					
Vibratory Road Rollers					
Equipment For Transportation:					
Tippers					
Trucks					

Pneumatic Equipments:

Air Compressors  
(Diesel)De watering  
Equipment:Pump De watering  
(Diesel)Pump De watering  
(Electrical)

Power Equipment :

Diesel Generators

An Other Plant / Equipment

(Signature of Applicant)