

Notice Inviting Tender Bid



Banaskantha District Co-op. Milk Producers' Union Ltd.,
Banaskantha Dairy, PB No: 20, Palanpur: 385 001, Gujarat
Phone: EPABX (02742) 253881 to 253885

Sealed Tender Bids are invited for Design, Supply and Installation and Commissioning of Tractor Operated Chaff cutter for Member Dairy Cooperative Societies (DCS) situated in Banaskantha & nearby Banaskantha district from experienced and eligible manufacturers

| Name of the items | Approx. Quantity | Tender Fees (Non Earnest money Refundable) | to be deposited |
|-------------------------------|------------------|--|-----------------|
| Tractor Operated Chaff cutter | 50 Nos | Rs. 500/- | Rs. 50,000/- |

Tender documents containing scope of work, specification of items, general Terms and Conditions and the eligibility criteria are available at our website: www.banasdairy.coop. Tender fees and EMD must be submitted along with bids through Demand Draft in favor of "Banaskantha District Co-operative Milk Producers' Union Ltd.", payable at Palanpur. Completed tender as above in sealed envelope super-scribed with the lable 'Tender for Tractor Operated Chaff cutter by due date 09/04/2020, can be submitted latest by 09/04/2020 up to 1.30 pm. All bids shall be opened on 3.00 pm. on 09/04/2020, in presence of all present bidders.

The undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereof.

Incharge Managing Director

**Banaskantha District Co-op. Milk Producers' Union Ltd.,
Banasa Dairy, P.B.No.20, Palanpur-385001
Gujarat, India
Phone-PABX (02742) 253881 TO 253885
Website: www.banasdairy.coop**

Preface

Banaskantha District Co-operative Milk Producers' Union Ltd., Palanpur invites tender bids for Design, Supply, Installation and Commissioning of approximate 50 Units of Tractor Operated Chaff Cutter (as mentioned in Tender Document) for our its member Dairy Cooperative Societies.

Instructions for submitting tender

1. Tender should be sent by post/courier or submitted by hand in our office by time as specified in tender notice. Tenders received late will be rejected.
2. Bid can be submitted by hand or by post/ courier. For bids submitted by post or Courier, it is bidder's responsibility that bid is reaches to our office at the scheduled time
3. Tender should be sent duly sealed cover super-scribed with "**Tender for Supply of Tractor Operated Chaff Cutter by due date: 09/04/2020**". Terms and conditions bid are enclosed. Any certificate/document not found enclosed with the tender document as required for fulfilling the eligibility criteria of bid may lead to declaring the party as non-eligible and in this event their bid shall not be opened and out rightly rejected.
4. All bids shall be opened in the presence of intending parties/their authorized representative who may like to be present at that time.
5. In case tender opening date is declared a Holiday, tenders shall be opened on next working day at the same time specified above.
6. Supply of Tractor Operated Chaff cutter shall be made to farms of our Dairy Cooperative Societies (DCS) at village level.
7. Tender form shall be filled up legibly preferably typed giving full name and address of the tenderer over writing, alterations/additions etc will disqualify the tender unless such overwriting, alterations/additions are attested and signed by the tenderer. Conditional/telegraphic/fax /E-mail tenders shall be rejected.
8. Tender shall be accompanied with requisite amount of Tender Fees (Non refundable) as mentioned in advertisement and earnest money deposit (EMD) (Rs. 50,000/-) as specified. Tender without Tender Fees and EMD will automatically be rejected.
9. EMD of successful bidders shall be retained as security deposit without any interest till supplies are complete against the Purchase Orders issued under this Contract.
10. Earnest money of unsuccessful tenderer shall be returned after finalizing the contracts within 60 days without any interest on it.
11. Offers should be strictly according to our specification failing which it may not be considered.
12. Offer should valid till 120 days from the date of bid opening.
13. Rate shall be finalized based on the lowest offer strictly complying with specifications.
14. Parties who have been suppliers of our union or any milk union in the past also have to comply with all these conditions. No relaxation whatsoever shall be given to them.
15. Any offer received after due date and time shall be straightway rejected.
16. We reserve the right to accept or reject any quotation, to reject quotations for some or all items and to cancel the bidding process at any point of time without assigning any reason.

17. If any dispute or differences arises at any time between the two parties in respect of or concerning anything contained or arising out of contract shall be referred to sole arbitrator our Managing Director. The decision of the arbitrator shall be final and binding on both the parties.
18. Canvassing in any form will lead to disqualification of the bid
19. For all legal matters and disputes, Palanpur court shall be the Jurisdiction
20. For any query against this tender, you may email on email id: **tender@banasdairy.coop**

Important Points:

- For any query related to tender, bidder may contact us on tender@banasdairy.coop
- For detailed understanding of our requirement, bidder may visit Banas Dairy, Palanpur or may contact Purchase Department.

Important Dates:

| Sr. No. | Events | Date |
|---------|---|----------------|
| 1 | Document Download Start Date | 18/03/2020 |
| 2 | Document Download End Date | 09/04/2020 |
| 3 | Last Date for seeking clarification | 27/03/2020 |
| 4 | Pre - Bid Meeting | Not Applicable |
| 5 | Last Date For Submission of Bid (up to 1:30 PM) | 09/04/2020 |
| 6 | Opening of Technical Bids (at 3:30 PM) | 09/04/2020 |
| 7 | Last Date For Submission of Sample | 09/04/2020 |

Correspondence details for all other communications:

Purchase Department, Main Administration Building, Banas Dairy, Post Box – 20, Palanpur – 385001

Email: tender@banasdairy.coop, Landline: 02742 – 253881 to 85 (Ext: 216/316)

**Seen and accepted
Signature of party with office stamp**

Banaskantha District Co-op. Milk Producers' Union Ltd.,
Banas Dairy, P.B.No.20, Palanpur-385001
Gujarat, India
Phone-PABX (02742) 253881 TO 253885
Website: www.banasdairy.coop

Eligibility Criteria:

The bidder shall have to fulfill the following minimum technical eligibility criteria:

- a. Offer only from manufacturers will be considered.

Terms and conditions for Bid

1. Following Documents to be submitted along with Technical Bid:

- A list of all the purchase orders duly indicating the name of client, his address, type & quantity of material and the date of Supply & Installation/execution during the last 36 months executed in the same firm name and style.
- Any document (such as excise/sales tax document) issued by Govt. or Semi Govt. Department which certifies/proves that the bidder is in business for the required period should be attached along with bid.
- The bidder should be registered with the office of competent authority or under statutory bodies at the time of bid opening in the same name and style. In order to support this bidder shall submit the relevant documents (any of the following) along with Bid.

OR

A copy of the Registration Certificate issued by the Registrar of Companies in case of firms of proprietary nature

OR

Copy of partnership deed in case of partnership firm

OR

Copy of article of association in case of Pvt. Ltd. Companies

OR

Copy of registration certificate for firms registered with NSIC/Central or State Government Department/ Local bodies for similar work.

- Bidder shall enclose/mention the PAN and TAN number of the firm and to support this, he/she shall submit a photocopy of PAN/TAN certificate.
- Bidder's firm shall be registered with Sales Tax Department. VAT/CST numbers shall be mentioned by the bidder and in support of this; he/she shall submit a photocopy of Sales Tax registration certificate duly renewed by the competent authority.

2. Submitted documents shall be numbered and attached serially indicating serial number. Total number of pages enclosed shall be shown in the Index of Bid Document.

3. ISO certified company may be preferred to others. A copy of valid license/ certificate shall be attached with the bid.

4. The officers of our Union shall be allowed to inspect the works and/or any document referred to in the tender. If it is found that the declarations made by the tenderer in Bid are false/misleading/faulty, the tenderer shall be disqualified and the earnest money deposit submitted shall be forfeited.

5. Item to be supplied has strictly as per Annexure 4 (Technical Specifications of Tractor Operated Chaff Cutter)

6. Copies of purchase orders of reputed State Milk Federations/ milk unions executed during last 36 months may be enclosed with the Bid otherwise vendor may attach copies of Invoices.

7. Cost of tender form by DD as stated above should be attached with bid.

8. Comprehensive (including repair / replacement) Warranty/ guarantee for all items / good supplied shall be as mentioned in technical specifications.

The supplier also warrants that the goods and equipment, supplied, installed and commissioned under the Contract are new, unused, of the most recent or current models and incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The supplier further warrants that the goods supplied under this Contract shall have no defect arising from design, materials or workmanship (except insofar as the design or material is required by the Purchaser's Specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions obtaining in the country of final destination.

The Supplier also guarantees that the Goods supplied shall perform satisfactorily as per the designed/ rated/ installed capacity as provided for in the Contract.

This Comprehensive warranty/guarantee shall remain valid till warranty period mentioned in technical specification after the Goods have been delivered at site, installed and the system successfully tested, commissioned and accepted by the Purchaser.

If the Supplier, having been notified, fails to remedy the defect(s) within a week period, the Purchaser may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

The Supplier shall guarantee the complete installation for satisfactory performance for a minimum period mentioned in technical specifications from the date of commissioning. Any defect arising out of faulty installation or use of substandard material or workmanship shall be rectified by the Supplier at his own cost.

Please Note: Initial acceptance of goods is not the final acceptance of quality.

In case materials are found substandard at our union/village societies/Member Farmer's Farm, on receipt of the same we reserve our right to reject the material outrightly. Labor Charges if any will also be recovered from you. We reserve the right to send your material for testing at any laboratory of our choice and in case the result is found unsatisfactory we reserve the right to take any action as deemed fit.

9. Inspection and Tests

The Purchaser or its representative shall have the right to inspect and/or test the Goods to confirm their conformity to the Contract. The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery and/or at the Good's final destination.

Should any inspected or tested Goods fail to conform to the Specifications, the Purchaser may reject them and the

Supplier shall either replace the rejected Goods or make all alternations necessary to meet specification requirements free of cost to the Purchaser.

The Purchaser's right to inspect, test, and, where necessary, reject the Goods after the Goods arrival at the destination shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the Purchaser or its representative prior to the Goods shipment.

10. Storage of Equipment

The Supplier shall be responsible for the proper storage and maintenance of all materials/equipment under Supplier's custody. Supplier shall take all required steps to carry out frequent inspection of equipment/materials stored as well as erected equipment until the same are taken over by the Purchaser.

11. Testing and Commissioning

The Supplier shall operate, maintain and give satisfactory trial run of the equipment satisfactorily for a maximum period as mutually agreed by supplier/purchaser/owner of the equipment at the rated output. All rectification of damages/defects and routine trouble shooting should be carried out by the Supplier.

During this period, Supplier shall incorporate/execute necessary minor modifications during the trial period for maximizing operational efficiency. The Supplier should also execute minor modifications as may be suggested by the manufacturer/Owner. The Supplier shall demonstrate proper working of all mechanical and electrical controls, safety and protective device.

After conducting testing, in case particular equipment is not working properly or not giving rated output the Supplier will furnish a detailed report to the Owner stating therein the detailed account of the performance of the equipment with possible reasons for improper or not working of the same.

The necessary quantities of cleaning chemicals, lubricants etc., required for the installation, commissioning, testing and start-up of all the equipment till handing over are to be supplied the Supplier and nothing extra would be paid for these.

12. Risk Purchase

In case of delayed supplies/erection/commissioning purchase/execution of work may be completed at the risk, cost and responsibility of the supplier after expiry of scheduled date without any notice. Extra amount spent on Risk Purchase/ completion of work shall be adjusted against the earnest money/pending payments or same shall be recovered from your firm.

We will reserve the right to effect risk purchase/execution of the work in case of non-fulfillment of various terms and conditions of the contract, by the supplier at his risk & cost.

13. Maintaining ethical standards in business

Since supply of ordered material shall be directly to the Member Farmers based on the strength of our Purchase Order (P.O.), it is highly necessary for the suppliers to ensure that business ethics are maintained at the highest degree with Our Union/ Village Societies. In no case we will be able to tolerate any unethical practice by the supplier by way of offering either cash or in kind or compensation in any form either to get the rejected material accepted or to get higher volume of the business than the approved quantity.

By any chance if it comes to our notice that you or any of your employee/representative/Agent has tried to initiate such unfair business practices with any of our employee or any of the employee /decision maker of Our Union/Village Societies even with/without any documentary evidences, the same shall be considered as a cancellation of P.O. and we reserve our right to terminate/suspend the P.O. during any time without assigning any reason thereof.

14. Insurance

The goods supplied under the contract shall be fully insured against loss or damage incidental to manufacturer or acquisition, transportation, storage and delivery in the manner specified in the special conditions of contract. If any loss or damage occurs during supply of goods under contract, the supplier shall make arrangement for repair and replacement of any damaged, item/s in stipulated time.

15. Performance Security: Successful bidder shall be required to furnish a performance security in form of Bank Guarantee from Nationalized Bank in India of 10% Value of the executed order valid for entire warranty period from the date of successful trial and commissioning. In case of failure in submission of bank guarantee, same amount will be retained from supplier's bills.

16. For delay in Supply, Installation & Commissioning of goods, a late penalty @ 0.5% per week shall be deducted subject to a maximum of 5 % of the contract price. On further delays order shall be liable to be canceled. However our Managing Director can waive off such penalty depending upon the reasons for delay.

17. Delivery of Goods: Material shall be delivered at the destination as specified in the purchase order on any working days (except Sundays & holidays).

18. Payment Terms will be 100 % after satisfactory report from VCS. However 10% payment will be done only after submission of bank guarantee for the same amount valid for entire warranty period as mentioned in Technical Specifications (Annexure) from the date of Commissioning.

19. Validity: Validity of this contract will be till all the supplies are completed.

Other Commercial Terms and Conditions:

- a) Invoices will be raised in the name of respective DCS (Dairy Co-operative Society)
- b) All the taxes will be charged in Invoice.
- c) No Forms will be issued by the Union.
- d) Payment will be made by Banas Dairy, after the receipt of satisfactory report from the respective societies.

20. Force Majeure

If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

21. Purchaser's Instructions

The Purchaser may in his absolute discretion, issue from time to time drawings and/or instructions, directions and clarifications which are collectively referred to as Purchaser's instructions. These instructions will be binding on the supplier.

22. Training of Personnel

Necessary staff as may be deputed by the Owner shall be trained by the Supplier for operating the equipment. The personnel will be associated for the training during the installation, testing, commissioning and start-up period and the training tenure can be extended for a period of one week from the date of commissioning and start-up.

23. Approvals

The Supplier shall obtain all the necessary legal approvals.

24. Jurisdiction

Settlement of any dispute out of the purchase order/contract against this bid shall be subject to the courts at Palanpur only.

25. Data on firm

Please send data on your firm and information in the enclosed Annexure. The quotations received without above information or with incorrect information may not be considered.

Signature of the party with office stamp

(In token of acceptance of terms & condition)

Date:

Annexure 1

FORMAT OF QUOTATION

Description of Goods/Work: Supply of Tractor Operated Chaff cutter

| Sr. No. | Item | Specifications | Quantity & Unit | Basic rate /unit | Transportation with Insurance or Other Charges (if any) | Other Expenses (If Any) | GST | Landed rate/unit for delivery to Member Village Level Dairy Cooperative Societies | |
|---------|-------------------------------|--------------------------|------------------------|------------------|---|-------------------------|-----|---|------------|
| | | | | | | | | (In figure) | (In Words) |
| 1 | Tractor Operated Chaff Cutter | As mentioned in Annexure | Approximately 50 Units | | | | | | |

Note: In case of discrepancy between unit price and total bid price (in figures) total price, the unit price shall prevail

(In words) Rupees.....

We agree to Supply & Installation, install and demonstrate the performance of the above items of a contract price quoted against each item within the period specified in the tender document. We also confirm that all comprehensive warranty/ guarantee period applicable shall be as mentioned in Technical Specification for all items.

The above mentioned bid includes all the items which may not be mentioned in Tender Document but are essential for normal functioning of Tractor Operated Chaff cutter.

Signature of Bidder.....

Name

Business Address:

.....

Place:

Date

Annexure 2

1. Earnest money details (Rs. 50,000/-)

Details of Bank draft

No. _____

Dated _____ Drawn On (Name of Bank) _____

EMD Amount Rs. _____

(Rupees in words

(_____)

I/we have read the instructions carefully and accordingly submitting the tender as per the terms and conditions as given in the tender notice for Supply, Installation & Commissioning of Tractor Operated Chaff cutter.

Date:

Signature of the Party

With office stamp

Annexure 3

BANASKANTHA DISTRICT CO-OPERATIVE MILK PRODUCERS' UNION LTD., PALANPUR

Name of the supplier:

SUPPLY OF Tractor Operated Chaff Cutter during April 2016 to March2019:

| Name of Dairy | Capacity | Month | Supplied Qty (Nos.) | Total Value (in Rs Lacs) |
|---------------|----------|-------|---------------------|--------------------------|
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Note: Purchase Order copies should be enclosed in support of the above.

Date:

Seal of Company & Signature of Authority

Annexure 4

Specification Of Tractor Operated Chaff Cutter

Functional Requirement:- Tractor operated chaff-cutter designed in such a way that it cutting the Green & Dry fodder in uniformly small suitable pieces. It is easy to use & operate. It is convenient to move from one place to another. It is more safe while operation.

| | |
|-------------------------------|--|
| Lower Frame (Bottom chassis) | Made from 125 x 65 x 5 mm M.S. Chanel of 2200 to 2300 mm length. |
| Cutting Assembly | Mouth Size- 275 to 300 mm. 4 Nos. feeding roller and cutting mouth should Made from M.S. Flow mouth size- 500 mm. |
| Blade | 4 nos. blades made from Carbon steel which should be adjustable. Thickness-2.5mm. |
| Feeding System | The feeding system in the chaff cutter shall be of conveyor. The conveyor shall be covered near feed roll side. |
| Transmission system | The gear shall be of standard make and suitably covered. Provision shall be made for lubrication. |
| Stand / Wheels | Stand & wheels shall be provided. The tyre shall be of 6 x 16 size |
| Weight Range | 900+-25 kg. |
| Balance wheel | Made from M.S. & 730 to 750 mm diameter & Thickness 60 to 70 mm. |
| Fly wheel | Made from M.S. & 730 to 750 mm diameter & Thickness 30 to 40 mm. |
| Gear Box | Provision of TWO forwarded (Slow & Fast) & One reverse gears. There are provision of filling oil & greasing in all the rotating parts. |
| Joints | 4 nos. joints must be attached with Gear assembly. |
| Bearing & Pedestals | Make- Tata / S.K.F or Equivalent (ISI). |
| Main shaft | Thickness :- 65 mm Made from M.S. |
| Lower shaft | Thickness :- 45-50 mm Made from M.S. |
| Driven Pulley | Upper pulley Dia.-225 mm & Lower pulley Dia.-250mm with V Three greap Or Gear box provision in place of pulley. V-Belt make- Fanner or Equivalent. |
| Power Capacity | 35 H.P. or above connect with Tractor |
| Capacity | 4000 kg. To 4500 kg. Per hour. |
| Safety | All the rotating parts having Safety guards. |
| P.T.O(Power take-off) R.P.M. | 550 R.P.M. |
| P.T.O. (Power take-off) joint | Machine connected with any type of tractor via P.T.O. joint. |
| Blower | Long neck & short neck having suitable size attached with fly wheel (Cutting wheel) working as a blower (Discharge fodder) |
| Overall dimensions | Length:- 3200 to 3300mm Total Height with stand: - 5 Feet. Width:-1300 to 1500mm. |
| Discharge fodder facility | Two way system. One is upper side having facility of cropped fodder easily transfer on trolley & second is lower side. |

| | |
|---------------------|--|
| Tool box | Suitable size Tool box attached with machine. Supplier will supply the Oil & Grease filling gun. Supplier will also provide the Chargeable hand grinder & spanner set which are covered in tool box. Addition 4 nos. blades will supply. |
| Fitting Accessories | All the accessories fitted with suitable nut, bolts & spring washers to make it folding. Other parts and accessories which is not included in the specification and required for operation and maintenance of chaff-cutter shall be supplied by the supplier without any extra cost. |
| Warrantee | 1 year from the date of supply against the manufacture defects. Two preventive services. One service is half yearly & 2 nd is ending date. Service shall be provided at site. |

FOR: The Village Level Dairy Cooperative Societies

Note: Even minutest deviation from the required Technical Specification should be mentioned in the “Deviation Form”. In case of failure of the same, entire Bid may be rejected.

Annexure 5

Deviation Form

Name of Supplier:

Technical Deviations List:

Commercial Deviations List:

Note: In case of any other deviation not mentioned on this page may lead to disqualifying of Bid.

Date:

Seal of Company & Signature of Authority

Annexure 6

PERFORMANCE SECURITY FORM (Format Only)

To,
Banaskantha District Milk Producers' Union Ltd.,
Banar Dairy, P.B.No.20, Palanpur-385001
Gujarat, India
Phone-PABX (02742) 253881 TO 253885
Website: (www.banasdairy.coop)

WHEREAS..... (Name of Supplier)
Hereinafter called "the Supplier" has undertaken, in pursuance of Contract
(Notification of Award) No..... dated, 20... to supply.....
.....(Description of Goods and Services)
hereinafter called "the Contract".

AND WHEREAS

it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of..... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of..... 20.....

Signature and Seal of Guarantors

.....
.....
.....

Date.....20....

Address:

Annxure 7 Data on Firm (Vendor Registration Form)



Banaskantha District Cooperative Milk Producers' Union Ltd.,

Banask Dairy, Post Box No. 20, Palanpur : 385 001, Phone : 253881 to 253885

Fax : 02742-252723, e-mail :tender@banasdairy.coop, web www.banasdairy.coop

Please mark all such columns as NOT APPLICABLE where you can not provide information.

| ADDRESS | |
|---|--|
| Name of the Vendor *Mandatory (This shall be the registered name of the firm. With the same name payments to party will be released) (CAPITAL LETTERS) | |
| Address of Head Office *Mandatory | |
| Street-1 | |
| Street - 2 | |
| City | |
| District Name | |
| State | |
| Pin Code | |
| Telephone (1) LL : (2) Mob : STD Code: | |
| Telephone (2) Mob : STD Code: | |
| Fax | |
| Email-id | |
| Company Web Site (if any) | |
| Name and Designation of Contact Person(s) | |

Note :- If HO Office /Branch Office / Factory having in different state please give Bank details / Tax Details in separate sheet.

| Address of Branch (If any) | |
|-----------------------------------|--|
| Street – 1 | |
| Street – 2 | |
| City | |
| State | |

| | |
|---|--|
| Pin Code | |
| Telephone | |
| Fax | |
| Email-id | |
| Name & Designation of Contact Person(s) | |
| Address of Factory / Factories / Subsidiaries / Sister Concerns (If any) | |
| Street | |
| City | |
| State | |
| Pin Code | |
| Telephone | |
| Fax | |
| Email-id | |
| Name & Designation of Contact Person | |

Please use separate sheets if required

| | |
|--|---|
| ORGANIZATION DETAILS | |
| Status of Organization | |
| Tick (☑) appropriate option. | Proprietary / Partnership / Company / LLP |
| Name of Business | |
| Nature of Enterprise Investment in Plant & Machinery: * Mandatory if applicable and pl. mention the MSMED Registration No. Date and Category micro, small, Medium IF NOT, PLEASE MENTION N/A If you are under MICRO, SMALL & MEDIUM ENTERPRISES DEVELOPMENT (MSMED) ACT 2006. MSMED Registration Certificate is Required | |
| Year of Establishment | |
| Registration Number (as per certificate from | |

| ROC/ Registrar of Firms. | | | | | | | | | |
|---|--|-------------|---------|-------------|---------|-------------------------------------|--|--|--|
| Name & Address of the Owner / Partners / Directors | <table border="1"> <thead> <tr> <th>Sr.No.</th> <th>Name</th> <th>Designation</th> <th>Address</th> </tr> </thead> <tbody> <tr> <td colspan="4" style="text-align: center;">(Attach separate Sheet if Required)</td> </tr> </tbody> </table> | Sr.No. | Name | Designation | Address | (Attach separate Sheet if Required) | | | |
| Sr.No. | Name | Designation | Address | | | | | | |
| (Attach separate Sheet if Required) | | | | | | | | | |
| BANK DETAILS * Mandatory | | | | | | | | | |
| Bank Account No. | | | | | | | | | |
| Name of the Bank | | | | | | | | | |
| Bank Address | | | | | | | | | |
| Bank City | | | | | | | | | |
| Bank Branch | | | | | | | | | |
| IFSC RTGS / NEFT No. | | | | | | | | | |
| Branch Code | | | | | | | | | |
| EXCISE DETAILS | | | | | | | | | |
| Excise Registration No. | | | | | | | | | |
| Excise Range | | | | | | | | | |
| Excise Division | | | | | | | | | |
| Excise Commissionerate | | | | | | | | | |
| CST No. | | | | | | | | | |
| GST /ARN number | | | | | | | | | |
| Vat(TIN) | | | | | | | | | |
| PAN | | | | | | | | | |
| Service Tax Registration No | | | | | | | | | |
| Service Category | | | | | | | | | |
| Service Tax Commissionerate | | | | | | | | | |

| | |
|---|--|
| Service Tax Commissionerate range | |
| Work Contract Tax Registration No. | |
| SERVICE DETAILS OF ORGANISATION | |
| Describe firm's major field(s) of Operation/Product range. | |
| Installed Capacity | |
| Average Monthly Production | |
| Sources of major Raw Materials | |
| Value of average raw materials inventory maintained | |
| Is Sub Vendor approval carried out by you for your vendors? | |
| Make/Type / Value of machines used. Please attach details. | |
| Manufacturing facilities available at work place. (Please attach details) | |
| Do you have separate Inspection Cell? Inspection & Testing facilities available at work. (Please attach details) | |
| Quality Control is responsible to whom? | |
| Description of the material to be Supplied | |
| Description of the Service to be Provided | |

| | |
|------------------|--|
| HSN | |
| Service A/C Code | |

DECLARATION

The above information is true in all respects and we undertake to inform you about any change in the above particulars regarding our business from time to time. We also undertake the responsibility that in no case we will employ any consultant to deal with BKDCMPU Ltd., Palanpur

Mandatory fields are marked with an asterisk (*)

Note : The vendor creation will be made based on the information furnished by you in the above form for vendor registration. If, at any time in future, it comes to the knowledge of the management that any of this information is incorrect or any relevant information has been withheld then you are liable to be **black listed** without any notice in lieu thereof.

As a part of vendor registration, the copy of following **supporting documents** must be required and all details (whatever applicable) to be filled in the vendor registration form.

- 1) PAN Card
- 2) Demand Draft against Tender Fees Non Refundable
- 3) Excise Registration Certificate
- 4) Partnership Deed/Trade License
- 5) CST & VAT & GST Registration
- 6) Cancelled Cheque
- 7) Service Tax Registration certificate
- 8) List of Directors/Partners on company's Letter Head.
- 9) Registration Certificate from ROC (in case of Companies)

Date : _____

Place : _____

Name & Signature of Proprietor/Partner/

Chief Executive under Proper Seal

For Office Use Only

Concerned Dept. Head

O.S.D. (Comm.)

Vendor Registration No. _____ Date : _____