



**Banaskantha District Co-op. Milk Producers' Union Ltd.,**  
**Banas Dairy, P.B. No: 20, Palanpur-385001**  
**Phone- EPABX (02742) 253881 TO 253885**

**Tender Notice**

Sealed bids are invited for supply of **Kesar (Saffron)** from experienced bidders for our Ice-Cream Plant at Palanpur and Lucknow:

<b>Name of the item</b>	<b>Quantity</b>	<b>Tender Fees</b>	<b>EMD</b>
KESAR (SAFFRON)	55 Kg	Rs. 500/-	Rs. 1,00,000/-

Tender documents containing specification of items, general terms and conditions and the eligibility criteria are available at our website: [www.banasdairy.coop](http://www.banasdairy.coop). Completed tender bid as mentioned above in sealed envelope super-scribed with the **"Tender for supply of Kesar (Saffron) by Due Date: 05/12/2019"**, can be submitted latest **by up 05/12/2019 to 1.30 pm**. Tender fee and EMD in form of DD in favor of **Banaskantha District Cooperative Milk Producers' Union Ltd.**, payable at Palanpur must be submitted along with bid. All bids shall be opened on **05/12/2019 at 3:00 P.M.** in presence of all present bidders.

The undersigned reserves the right to accept or reject any or all bids without assigning any reason there of and there shall be no dispute on that decision.

**Incharge Managing Director**

**Banaskantha District Co-op. Milk Producers' Union Ltd.,  
Banar Dairy, P.B.No.20, Palanpur-385001  
Gujarat, India  
Phone-PABX (02742) 253881 TO 253885  
Website: www.banasdairy.coop**

## **Preface**

Banas Dairy invites tender bids for supply of approximately 55 Kg of Saffron (Kesar) for the production of Ice- Cream. Interested Bidders can submit their bid as per instructions given in tender document.

**Note:** Bidders are mandatorily required to submit sample of their offered product as specified in requirement along with their bid.

For any tender related query bidder may communicate through email id: tender@banasdairy.coop

## **Address for Lucknow Plant :**

20 Acre Bulk Land, UPSIDC Industrial Area Chak Ganjariya ( C G City )  
Lucknow Sultanpur Road Lucknow (U P)  
Pin. 226002

[View Link for Google Location of Lucknow Plant](#)

<http://maps.google.com/?cid=15125917770360494007&hl=en&gl=in>

## **Correspondence & Bid submission Location details for all other communications:**

Banaskantha District Cooperative Milk Producers' Union Ltd,  
Purchase Department,  
Main Administration Building,  
Banar Dairy, Post Box – 20,  
Palanpur – 385001, Gujarat  
Email: [tender@banasdairy.coop](mailto:tender@banasdairy.coop),  
Landline: 02742 – 253881 to 85 (Ext: 216 / 316)

**Signature of the party with office stamp  
(In token of acceptance of terms & condition)Date:**

### **Instructions for submitting tender**

1. Tender should be sent by post/courier or submitted by at our office by time as specified in tender notice. Tenders received late will not be accepted and shall be rejected out rightly.
2. Bid can be submitted by hand or by post/ courier. For bids submitted by post or Courier, it is bidder's responsibility that bid reaches our office on or before the scheduled time.
3. Tender should be sent duly sealed cover "super-scribed with **Tender for supply of Kesar (Saffron) by due date 05/12/2019**. Terms and conditions of bid should be enclosed. Any certificate/document not found enclosed with the tender document as required for fulfilling the eligibility criteria of bid may lead to declaring the party as non-eligible and in this event their bid shall not be opened and out rightly rejected.
4. All bids shall be opened in the presence of intending parties/their authorized representative who may like to be present at that time.
5. In case tender opening date is declared a Holiday, tenders shall be opened on next working day at the same time specified above.
6. Supply of Kesar (Saffron) shall be made to Banas Dairy, Palanpur and Lucknow Plant.
7. Tender form shall be filled up legibly preferably typed giving full name and address of the bidder. Overwriting, alterations/additions etc will disqualify the tender unless such overwriting, alterations/additions are attested and signed by the bidder. Conditional/telegraphic/fax /E-mail tenders shall be rejected.
8. Tender shall be accompanied with requisite amount of Tender Fees(Nonrefundable) and earnest money deposit (EMD) (as per Tender Notice) as specified. Tender without Tender Fees and EMD will be rejected out rightly.
9. EMD of successful bidders shall be retained as security deposit without any interest till the supplies are completed.
10. Earnest money of unsuccessful bidder shall be returned within 60 days of finalizing the contracts without any interest on it.
11. Offers should be strictly according to our specification failing which it may not be considered and it should be valid till 45 days from the date of Bid Opening.
12. Bids without samples as per our requirement shall be treated as non-responsive and shall be rejected out rightly.
13. Bidders shall be required to submit sample (as mentioned in specification) and successful bidder will be required to supply material as per submitted approved

**Signature of the party with office stamp**

**(In token of acceptance of terms & condition)Date:**

sample. In case of any change in quality, the whole consignment shall be rejected.

14. Rate shall be finalized based on the lowest offer strictly complying with specifications.
15. Parties who have been suppliers of our union or any milk union in the past also have to comply with all these conditions. No relaxation whatsoever shall be given to them.
16. Any offer received after due date and times shall be straightway rejected.
17. We reserve the right to accept or reject any quotation, to reject quotations for some or all items and to cancel the bidding process at any point of time without assigning any reason.
18. If any dispute or differences arises at any time between the two parties in respect of or concerning anything contained or arising out of contract shall be referred to sole arbitrator our Managing Director. The decision of the arbitrator shall be final and binding on both the parties.
19. Canvassing in any form will lead to disqualification of the bid
20. For all legal matters and disputes, Palanpur court shall be the Jurisdiction

**Seen and accepted**  
**Signature of party with office stamp**

**Signature of the party with office stamp**  
**(In token of acceptance of terms & condition)Date:**

**Banaskantha District Co-op. Milk Producers' Union Ltd.,**

**Banas Dairy, P.B.No.20, Palanpur-385001**

**Gujarat, India**

**Phone-PABX (02742) 253881 TO 253885**

**Website: www.banasdairy.coop**

**Terms and conditions for Bid**

**[A] The bidder shall have to fulfill the following minimum eligibility criteria:**

Bidder should have experience of successfully supplying Saffron (Kesar) to any Ice-cream manufacturing Unit.

**[B] Bidder should follow terms mentioned below and submit document required as mentioned below:**

1. A list of all the purchase orders of similar nature duly indicating the name of client, his address, type & quantity of material and the date of supply/execution during the last twelve months along with copy of the purchase orders executed in the last one year in same firm name and style.
2. Any document (such as excise/sales tax document) issued by Govt. or Semi Govt. Department which certifies/proves that the bidder is in business for the required period.
3. The bidder shall be registered with the office of competent authority or under statutory bodies at the time of bid opening in the same name and style. In order to support this, bidder shall submit any of following:

A copy of the Registration Certificate issued by the Registrar of Companies in case of firms of proprietary nature

**OR**

Copy of partnership deed in case of partnership firm

**OR**

Copy of article of association in case of Pvt. Ltd. Companies

**OR**

Copy of registration certificate for firms registered with NSIC/Central or State Govt. Department/Local bodies for similar work

4. Bidder shall enclose/mention the PAN and TAN number of the firm and to support this, he/she shall submit a photocopy of PAN& TAN certificate.

5. Bidder's firm shall be registered with GST. GST numbers shall be mentioned by the bidder and in support of this; he/she shall submit a photo copy of GST registration certificate duly renewed by the competent authority.

**Signature of the party with office stamp**

**(In token of acceptance of terms & condition)Date:**

6. Submitted documents shall be numbered and attached serially indicating serial number. Total number of pages enclosed shall be shown in the Index.

7. ISO certified company may be preferred to others and attach copy of such certificate.

8. The officers of our Union shall be allowed to inspect the works and/or any document referred to in the tender. If it is found that the declarations made by the bidder in Bid are false/misleading/faulty, the bidder shall be disqualified and the earnest money deposit submitted shall be forfeited.

9. Item to be supplied should be strictly as per specifications mentioned in Annexure 3

10. Copies of purchase orders of reputed State Milk Federations / milk unions executed during last 12 months may be enclosed.

11. Cost of tender form by DD as stated above should be attached with bid.

12. For delay in supply of goods, a late penalty @ 0.5% per week shall be deducted subject to a maximum of 5% of the contract price. On further delays order shall be liable to be cancelled. However taking into consideration the force majeure conditions, our Managing Director shall waive off this condition.

13. Delivery of Goods: Material shall be delivered at the destination as specified in the purchase order on any working days ( except Sundays & holidays ). Material will be procured in staggered delivery as per our schedule.

14. Payment will be 90 % within 30 days after delivery based on External Test Report result and 10% after successful completion contract within 30 days.

**15. Other Commercial Terms:**

- a. Invoices will be raised in the name of "Banaskantha District Cooperative Milk Producers' Union Ltd., Palanpur" for Palanpur Plant
- b. Invoices will be raised in the name of "Banaskantha District Cooperative Milk Producers' Union Ltd., Lucknow" for Lucknow Plant

16. Bidder has to submit vendor registration form duly filled all relevant information as per annexure-III

17. We reserve to right to increase / decrease in quantity subject to our requirement.

**Signature of the party with office stamp  
(In token of acceptance of terms & condition)Date:**

**Annexure 1  
FORMAT OF QUOTATION**

**Description of Goods/Work: Supply of Kesar (Saffron)**

Sr. No.	Description	Specifications	Quantity & Unit	Basic Rate / KG	Transportation with insurance and any other charges till unloading of material at site/Kg	GST/Kg	Landed Rate/ KG	
							(In figure)	(In Words)
1	<b>Kesar (Saffron) for Banas Dairy, Palanpur</b>	As per Annexure	45Kg					
2	<b>Kesar (Saffron) for Banas Dairy, Lucknow</b>	As per Annexure	10Kg					

Note: In case of discrepancy between unit price and total bid total price, the unit price shall prevail

Total Price for 55 Kg (in Figure): Rs. ....

Total Price for 55 Kg (in Words): .....

We agree to supply of the above item at a contract price quoted as per your requirement.

Signature of Bidder.....

Name .....

Business Address: .....

.....

Place: .....

Date .....

**Signature of the party with office stamp  
(In token of acceptance of terms & condition)Date:**

**Annexure 2**

**Earnest money details**

**Details of Bank draft**

No. \_\_\_\_\_

Dated \_\_\_\_\_ Drawn On (Name of Bank) \_\_\_\_\_

**EMD Amount Rs.** \_\_\_\_\_

**(Rupees in words**

( \_\_\_\_\_ )

I/we have read the instructions carefully and accordingly submitting the tender as per the terms and conditions as given in the tender notice for supply of Kesar (Saffron)

**Date :**

**Signature of the Party  
With office stamp**

**Signature of the party with office stamp  
(In token of acceptance of terms & condition)Date:**



### Annexure 3: Specifications & Requirement of Kesar(Saffron)

Sl No	Material Description	Material Specification
1	<b>Kesar(Saffron) for Palanpur Plant</b>	<p><b>DELIVERY SCHEDULE</b></p> <p>5 KG FIRST WEEK OF DECEMBER            5 KG FIRST WEEK OF JANUARY            10 KG FIRST WEEK OF FEBRUAFR            5 KG FIRST WEEK OF MARCH            5 KG FIRST WEEK OF APRIL            5 KG FIRST WEEK OF MAY            PENDING QUANTITY WILL DISPATCH AS PER OUR INSTRUCTION BY CALL OR BY MAIL.</p> <p><b>SPECIFICATION:</b></p> <p>1. Saffron shall be the dried, clean and complete or cut or broken stigmas of the plant <i>Crocus sativus</i> Linnaeus</p> <p>2. <b>Minimum requirements.-</b> Saffron shall -</p> <p>(a) have the characteristic aroma, pleasant smell with slightly bitter and pungent flavour;            (b) be free from any foreign odour &amp; mustiness;            (c) be free from living insects, dead insects, insect fragments, mites, rodent contamination, mould growth;            (d) not contain any added colouring/ falvouring matter.</p> <p>3. It shall comply with the restrictions in regard to the limits for metallic contaminants, crop contaminants, naturally occurring toxic substance, insecticides and pesticides residues, microbial requirements and other food safety requirements as specified under the Food Safety and Standards (Contaminants, Toxins and Residue) Regulation, 2011 and Food Safety and Standards (Food Products Standards and Food Additives) Regulation, 2011 .</p> <p>4. <b>Source :</b> Plant Origin , Country of Origin to be indicated on label</p> <p>5. <b>Technical Requirement</b></p> <p>Quality Parameter Specification Method            Extraneous matter (max) 1% by wt DGHS Manual            Foreign substances Free from any SOP            Moisture and volatile matter at 103 c NMT 10% BY WT DGHS Manual            Total Ash on Dry basis NMT 8% by wt DGHS/AOAC Chapter 43 17th Edn. 986.21/IS: 5453 P-II: 1996 Reaff. 2001            Ash insoluble in Dil HCl on dry basis NMT 1.5 % by wt DGHS/AOAC Chapter 43 17th Edn. 941.12/IS: 5453 P-II: 1996 Reaff. 2001            Solubility in cold water on dry wt basis NMT 65% by wt DGHS/AOAC Chapter 43 17th Edn. 941.12/IS: 5453 P-II: 1996 Reaff. 2001            Bitterness expressed as direct reading of absorbance of picrocrocin at about 257 nm on dry basis NLT 30% by wt DGHS Manual            Safranal expressed as direct reading of absorbance of 330 nm on dry basis NLT 20%-NMT 50 by wt DGHS Manual</p>

**Signature of the party with office stamp  
 (In token of acceptance of terms & condition)Date:**

Colouring strength expressed as direct reading of absorbance of 440 nm on dry basis NLT 110 % by wt DGHS/I.S 5453 ( PartII) – 1966  
 Total Nitrogen on dry basis NMT 2.0% by wt DGHS/AOAC Chapter 43 17th Edn. 920.173/IS: 5194-1996  
 Crude Fibre on dry basis NMT 6% BY wt DGHS Manual  
 Added colour/ Artificial Colour Absent DGHS Manual  
 Floral waste NMT 10 % by mass IS 5453 Part 2  
 Any Added animal substances Absent HPLC  
 Any Added artificial substances Absent HPLC  
 Any Organic dye substances Absent HPLC  
 Microbiological parameters  
 Salmonella Absent in 25 gm APHA METHOD/USDA BAM  
 E Coli Absent in gm SOP

**6. PACKAGING & TRANSPORT**

- 1 Saffron should packed in LDPE begs(preferably be vaccum pack).The ouret bag or boxes must be marked with name & address of manufacturer, marketed by(if any), weight, ingredient, expiry/ best before period, month and year of mfg. storage condition (if any), nutritional information, lot/ batch/ code no, any information required under FSSAI and legal metrology Act,2009.
- 2 Preferably , It should be passed through metal detector.
- 3 The labeling on pack as per requirement under FSSAI, Legal Metrology Act.
- 4 Pack size should be 500g to 1kg.
- 5 Carrier vehicle should be free from dust, dirt, any foreign matter as cement, cow dung etc and any objectionable smell.
- 6 Generally, consignment should not comprise of material of more than 2 batches
- 7 The condition of the Saffron shall be such so as to enable it to withstand transport and handling and to arrive in satisfactory condition at the place of destination.

**7. Document or Information required from Supplier**

1. A copy of FSSAI license of supplier
2. COA with Consignment for all batches as per our specification.
3. Test report as per our specification from NABL Accredited lab .
4. Form E as per FSSAI with consignment
5. A copy of QMS,FSSC , EMS , EnMS , BRC , Agmark , BIS or other certificate of supplier , if available,
6. Last Inspection/ Internal/ External audit report with compliance.
7. GMO declaration.
8. Brief process of production
9. HALAL declaration / certificate.
10. A copy of product label.
11. Other relevant document to support supplier capability.
12. Supply chain declaration.
13. Client list with Company , Name and contact no.

**Reference Used :**

1. FOOD SAFETY AND STANDARDS (FOOD PRODUCTS STANDARDS AND FOOD ADDITIVES) REGULATIONS, 2011 Chapter 2 Food Product Standards 2.9.17: Saffron (Kesar)
2. IS 5453:1996 Saffron Part 1 & 2

**Signature of the party with office stamp  
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		<p>3. Saffron Grading and Marking Rules, 2012 under Agmark</p> <p>4. White book : Saffron in Europe</p>
2	Kesar(Saffron) for Lucknow Plant	<p><b>DELIVERY SCHEDULE:</b></p> <p>5 KG FIRST WEEK OF FEBRUARY 2020</p> <p>5 KG FIRST WEEK OF MARCH 2020</p> <p>QUANTITY TO BE CONFIRMED BEFORE DISPATCH BY CALL OR BY MAIL.</p> <p><b>SPECIFICATION:</b></p> <p>1. Saffron shall be the dried, clean and complete or cut or broken stigmas of the plant <i>Crocus sativus</i> Linnaeus</p> <p>2. <b>Minimum requirements.-</b> Saffron shall -</p> <p>(a) have the characteristic aroma, pleasant smell with slightly bitter and pungent flavour;</p> <p>(b) be free from any foreign odour &amp; mustiness;</p> <p>(c) be free from living insects, dead insects, insect fragments, mites, rodent contamination, mould growth;</p> <p>(d) not contain any added colouring/ flavouring matter.</p> <p>3. It shall comply with the restrictions in regard to the limits for metallic contaminants, crop contaminants, naturally occurring toxic substance, insecticides and pesticides residues, microbial requirements and other food safety requirements as specified under the Food Safety and Standards (Contaminants, Toxins and Residue) Regulation, 2011 and Food Safety and Standards (Food Products Standards and Food Additives) Regulation, 2011 .</p> <p>4. <b>Source :</b> Plant Origin , Country of Origin to be indicated on label</p> <p>5. <b>Technical Requirement</b></p> <p>Quality Parameter Specification Method</p> <p>Extraneous matter (max) 1% by wt DGHS Manual</p> <p>Foreign substances Free from any SOP</p> <p>Moisture and volatile matter at 103 c NMT 10% BY WT DGHS Manual</p> <p>Total Ash on Dry basis NMT 8% by wt DGHS/AOAC Chapter 43 17th Edn. 986.21/IS: 5453 P-II: 1996 Reaff. 2001</p> <p>Ash insoluble in Dil HCl on dry basis NMT 1.5 % by wt DGHS/AOAC Chapter 43 17th Edn. 941.12/IS: 5453 P-II: 1996 Reaff. 2001</p> <p>Solubility in cold water on dry wt basis NMT 65% by wt DGHS/AOAC Chapter 43 17th Edn. 941.12/IS: 5453 P-II: 1996 Reaff. 2001</p> <p>Bitterness expressed as direct reading of absorbance of picrocrocin at about 257 nm on dry basis NLT 30% by wt DGHS Manual</p> <p>Safranal expressed as direct reading of absorbance of 330 nm on dry basis NLT 20%-NMT 50 by wt DGHS Manual</p> <p>Colouring strength expressed as direct reading of absorbance of 440 nm on dry basis NLT 110 % by wt DGHS/I.S 5453 ( PartII) – 1966</p> <p>Total Nitrogen on dry basis NMT 2.0% by wt DGHS/AOAC Chapter 43 17th Edn. 920.173/IS: 5194-1996</p> <p>Crude Fibre on dry basis NMT 6% BY wt DGHS Manual</p>

**Signature of the party with office stamp  
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	<p>Added colour/ Artificial Colour Absent DGHS Manual          Floral waste NMT 10 % by mass IS 5453 Part 2          Any Added animal substances Absent HPLC          Any Added artificial substances Absent HPLC          Any Organic dye substances Absent HPLC          Microbiological parameters          Salmonella Absent in 25 gm APHA METHOD/USDA BAM          E Coli Absent in gm SOP</p> <p><b>6. PACKAGING &amp; TRANSPORT</b></p> <p>1 Saffron should packed in LDPE begs(preferably be vaccum pack).The ouret bag or boxes must be marked with name &amp; address of manufacturer, marketed by(if any), weight, ingredient, expiry/ best before period, month and year of mfg. storage condition (if any), nutritional information, lot/ batch/ code no, any information required under FSSAI and legal metrology Act,2009.          2 Preferably , It should be passed through metal detector.          3 The labeling on pack as per requirement under FSSAI, Legal Metrology Act.          4 Pack size should be 500g to 1kg.          5 Carrier vehicle should be free from dust, dirt, any foreign matter as cement, cow dung etc and any objectionable smell.          6 Generally, consignment should not comprise of material of more than 2 batches          7 The condition of the Saffron shall be such so as to enable it to withstand transport and handling and to arrive in satisfactory condition at the place of destination.</p> <p><b>7. Document or Information required from Supplier</b></p> <p>1. A copy of FSSAI license of supplier          2. COA with Consignment for all batches as per our specification.          3. Test report as per our specification from NABL Accredited lab .          4. Form E as per FSSAI with consignment          5. A copy of QMS,FSSC , EMS , EnMS , BRC , Agmark , BIS or other certificate of supplier , if available,          6. Last Inspection/ Internal/ External audit report with compliance.          7. GMO declaration.          8. Brief process of production          9. HALAL declaration / certificate.          10. A copy of product label.          11. Other relevant document to support supplier capability.          12. Supply chain declaration.          13. Client list with Company , Name and contact no.</p> <p>Reference Used :</p> <p>1. FOOD SAFETY AND STANDARDS (FOOD PRODUCTS STANDARDS AND FOOD ADDITIVES) REGULATIONS, 2011 Chapter 2 Food Product Standards 2.9.17: Saffron (Kesar)          2. IS 5453:1996 Saffron Part 1 &amp; 2          3. Saffron Grading and Marking Rules, 2012 under Agmark          4. White book : Saffron in Europe</p>
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**Sample Requirement : You are required to submit samples (one set of two samples weighing 10 g) for quality purpose and It should be with Certificate of Analysis**

**Signature of the party with office stamp  
(In token of acceptance of terms & condition)Date:**

**Samples should be properly marked on its packing and List of samples for which rates are being submitted.**

**Storage Condition**

- Stored in a cool and dry dark place away from sunlight.
- Supplier will have to provide certificate as to origin of raw material & Certificate from approved Laboratory containing analysis report of the material at the time of supply

**Testing:-**

The Consignment will be accepted based on External Test Report, The Analysis Charge will be beared by the supplier

Supplier has to send COA (as per FSSAI) and FSSAI License Copy with the consignment.

**Signature of the party with office stamp  
(In token of acceptance of terms & condition)Date:**



### Annexure-5



### Banaskantha District Cooperative Milk Producers' Union Ltd.,

Banas Dairy, Post Box No. 20, Palanpur: 385 001, Phone: 253881 to 253885

Fax : 02742-252723, e-mail :tender@banasdairy.coop, web  
www.banasdairy.coop

Please mark all such columns as NOT APPLICABLE where you cannot provide information.

<b>ADDRESS</b>	
<b>Name of the Vendor *Mandatory</b> (This shall be the registered name of the firm. With the same name payments to party will be released) (CAPITAL LETTERS)	
<b>Address of Head Office *Mandatory</b>	
Street-1	
Street - 2	
City	
District Name	
State	
Pin Code	
Telephone (1) LL : (2) Mob : STD Code:	
Fax	
Email-id	
Company Web Site (if any)	
Name and Designation of Contact Person(s)	

**Note: - If HO Office /Branch Office / Factory having in different state please give Bank details / Tax Details in separate sheet.**

<b>Address of Branch (If any)</b>	
Street – 1	
Street – 2	
City	
State	
Pin Code	
Telephone	
Fax	
Email-id	
Name & Designation of Contact Person(s)	
<b>Address of Factory / Factories / Subsidiaries / Sister Concerns (If any)</b>	
Street	

Signature of the party with office stamp  
(In token of acceptance of terms & condition)Date:

City	
State	
Pin Code	
Telephone	
Fax	
Email-id	
Name & Designation of Contact Person	

Please use separate sheets if required

<b>ORGANIZATION DETAILS</b>	
Status of Organization	
Tick (√) appropriate option.	Proprietary / Partnership / Company / LLP
Name of Business	
Nature of Enterprise Investment in Plant & Machinery: * Mandatory if applicable and pl. Mention the MSMED Registration No. Date and Category micro, small, Medium IF NOT, PLEASE MENTION N/A If you are under MICRO, SMALL & MEDIUM ENTERPRISES DEVELOPMENT (MSMED) ACT 2006. <b>MSMED Registration Certificate is Required</b>	
Year of Establishment	
Registration Number (as per certificate from ROC/ Registrar of Firms.	
<b>Name &amp; Address of the Owner / Partners / Directors</b>	Sr.No. Name Designation Address  (Attach separate Sheet if Required)
<b>BANK DETAILS * Mandatory</b>	
Bank Account No.	
Name of the Bank	
Bank Address	
Bank City	
Bank Branch	
<b>IFSC RTGS / NEFT No.</b>	
<b>Branch Code</b>	
<b>EXCISE DETAILS</b>	
Excise Registration No.	
Excise Range	
Excise Division	
Excise Commissionerate	

Signature of the party with office stamp  
(In token of acceptance of terms & condition)Date:



CST No.	
GST /ARN number	
Vat(TIN)	
PAN	
Service Tax Registration No	
Service Category	
Service Tax Commissionerate	
Service Tax Commissionerate range	
Work Contract Tax Registration No.	
<b>SERVICE DETAILS OF ORGANISATION</b>	
Describe firm's major field(s) of Operation/Product range.	
Installed Capacity	
Average Monthly Production	
Sources of major Raw Materials	
Value of average raw materials inventory maintained	
Is Sub Vendor approval carried out by you for your vendors?	
Make/Type / Value of machines used. <b>Please attach details.</b>	
Manufacturing facilities available at work place. <b>(Please attach details)</b>	
Do you have separate Inspection Cell? Inspection & Testing facilities available at work. <b>(Please attach details)</b>	
Quality Control is responsible to whom?	
Description of the material to be Supplied	
Description of the Service to be Provided	
HSN	
Service A/C Code	

**DECLARATION**

The above information is true in all respects and we undertake to inform you about any change in the above particulars regarding our business from time to time. We also undertake the responsibility that in no case we will employ any consultant to deal with BKDCMPU Ltd., Palanpur

**Mandatory fields are marked with an asterisk (\*)**

**Note:** *The vendor creation will be made based on the information furnished by you in the above form for vendor registration. If, at any time in future, it comes to the knowledge of the management that any of this information is incorrect or any relevant*

**Signature of the party with office stamp  
(In token of acceptance of terms & condition)Date:**

information has been withheld then you are liable to be **black listed** without any notice in lieu thereof.

As a part of vendor registration, the copy of following **supporting documents** must be required and all details (whatever applicable) to be filled in the vendor registration form.

- 1) **PAN Card**
- 2) **Demand Draft against Tender Fees Non Refundable**
- 3) **Excise Registration Certificate**
- 4) **Partnership Deed/Trade License**
- 5) **CST & VAT & GST Registration**
- 6) **Cancelled Cheque**
- 7) **Service Tax Registration certificate**
- 8) **List of Directors/Partners on company's Letter Head.**
- 9) **Registration Certificate from ROC (in case of Companies)**

Date : \_\_\_\_\_

Place : \_\_\_\_\_

Proprietor/Partner/  
Seal

\_\_\_\_\_  
Name & Signature of

Chief Executive under Proper

**For Office Use Only**

Concerned Dept. Head  
Vendor Registration No. \_\_\_\_\_

Date : \_\_\_\_\_

Head(F&A)

Signature of the party with office stamp  
(In token of acceptance of terms & condition)Date: